

New Project/Renewal Project (without Performance Data) Rating Criteria

Scoring Rubric

Experience

- A. Describe your agency's experience in working with the proposed population and in providing housing similar to that proposed in the application. (6 points)

Scoring Criteria	Score (Check One)
6 – Agency has a long, exceptional history of working with the proposed population and has extended experience providing housing similar to that proposed in the application.	
5 – Agency has a great amount of experience working with the proposed population, but has limited experience providing housing similar to that proposed in the application.	
4 – Agency has moderate experience working with the proposed population but has limited experience providing housing similar to that proposed in the application.	
3 – Agency has little experience working with the proposed population and limited experience providing housing similar to that proposed in the application.	
2 – Agency has no experience working with the proposed population or providing housing similar to that proposed in the application but demonstrates in their response the potential to develop competency in both areas.	
1 – Agency has no experience working with the proposed population or providing housing similar to that proposed in the application and does not demonstrate in their response the potential to develop competency in both areas.	
0 – The agency did not answer or provide any relevant response to directly address the prompt.	

B. Describe your agency’s experience with utilizing a Housing First approach. In your response, include: 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. The applicant must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identify. The applicant must also demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases. (6 points)

Scoring Criteria	Score (Check One)
<p>6 – Agency has a long, exceptional history of utilizing a Housing First approach and, in their response, includes very specific details about the eligibility criteria (void of preconditions to entry), process for accepting new clients, and the process for exiting clients (designed to avoid termination of project participation).</p>	
<p>5 – Agency has a great amount of experience utilizing a Housing First approach and, in their response, includes details about the eligibility criteria (void of preconditions to entry), process for accepting new clients, and the process for exiting clients (designed to avoid termination of project participation).</p>	
<p>4 – Agency has experience utilizing a Housing First approach and, in their response, includes incomplete details about the eligibility criteria (void of preconditions to entry), process for accepting new clients, and the process for exiting clients (designed to avoid termination of project participation).</p>	
<p>3 – Agency has little experience utilizing a Housing First approach and, in their response, includes sporadic details about the eligibility criteria (void of preconditions to entry), process for accepting new clients, and the process for exiting clients (designed to avoid termination of project participation).</p>	
<p>2 – Agency has no experience utilizing a Housing First approach and, in their response, does not include many details about the eligibility criteria (void of preconditions to entry), process for accepting new clients, and the process for exiting clients (designed to avoid termination of project participation).</p>	
<p>1 – Agency has no experience utilizing a Housing First approach and, in their response, provides details contrary to Housing First projects regarding eligibility criteria (void of preconditions to entry), process for accepting new clients, and the process for exiting clients (designed to avoid termination of project participation).</p>	
<p>0 – The agency did not answer or provide any relevant response to directly address the prompt.</p>	

- C. Describe your agency’s experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. (6 points)

Scoring Criteria	Score (Check One)
6 – Agency has a long, exceptional history of effectively utilizing federal funds, and, in their response, included very specific details about their experience with grant management.	
5 – Agency has a history of effectively utilizing federal funds, and, in their response, included specific details about their experience with grant management.	
4 – Agency has some experience effectively utilizing federal funds, and, in their response, included incomplete details about their experience with grant management.	
3 – Agency has little experience effectively utilizing federal funds, and, in their response, included incomplete details about their experience with grant management.	
2 – Agency has no experience effectively utilizing federal funds, but, in their response, included an articulated plan for how they would manage these grants if awarded.	
1 – Agency has no experience effectively utilizing federal funds, and, in their response, did not include an articulated plan for how they would manage these grants if awarded.	
0 – The agency did not answer or provide any relevant response to directly address the prompt.	

Design of Housing & Supportive Services

- A. Describe the extent to which you:
- a. Demonstrate an understanding of needs of the clients to be served (2 points)

Scoring Criteria	Score (Check One)
2 – Agency provided a sufficiently detailed response to the prompt	
1 – Agency provided some details, but an incomplete response to the prompt	
0 – The agency did not answer or provide any relevant response to directly address the prompt	

- b. Demonstrate how the type, scale, and location of the housing fits the needs of the clients to be served (2 points)

Scoring Criteria	Score (Check One)
2 – Agency provided a sufficiently detailed response to the prompt	
1 – Agency provided some details, but an incomplete response to the prompt	
0 – The agency did not answer or provide any relevant response to directly address the prompt	

- c. Demonstrate the type and scale of the all supportive services, regardless of funding source, to meet the needs of the clients to be served (2 points)

Scoring Criteria	Score (Check One)
2 – Agency provided a sufficiently detailed response to the prompt	
1 – Agency provided some details, but an incomplete response to the prompt	
0 – The agency did not answer or provide any relevant response to directly address the prompt	

- d. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits (2 points)

Scoring Criteria	Score (Check One)
2 – Agency provided a sufficiently detailed response to the prompt	
1 – Agency provided some details, but an incomplete response to the prompt	
0 – The agency did not answer or provide any relevant response to directly address the prompt	

- e. Have established or will establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HEARTH, or CoC benchmarks (2 points)

Scoring Criteria	Score (Check One)
2 – Agency provided a sufficiently detailed response to the prompt	
1 – Agency provided some details, but an incomplete response to the prompt	
0 – The agency did not answer or provide any relevant response to directly address the prompt	

B. Describe your plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. (6 points)

Scoring Criteria	Score (Check One)
6 – Agency provided an exceptionally clear and comprehensive plan for assisting clients to rapidly secure and maintain appropriate permanent housing that meets their needs.	
5 – Agency provided a detailed plan for assisting clients to rapidly secure and maintain appropriate permanent housing that meets their needs.	
4 – Agency provided a moderately detailed plan for assisting clients to rapidly secure and maintain appropriate permanent housing that meets their needs.	
3 – Agency provided a minimally acceptable plan for assisting clients to rapidly secure and maintain appropriate permanent housing that meets their needs.	
2 – Agency provided some details, but an overall incomplete plan for assisting clients to rapidly secure and maintain appropriate permanent housing that meets their needs.	
1 – Agency provided no substantive details and an incomplete plan for assisting clients to rapidly secure and maintain appropriate permanent housing that meets their needs.	
0 – The agency did not answer or provide any relevant response to directly address the prompt.	

C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. (6 points)

Scoring Criteria	Score (Check One)
6 – Agency provided an exceptionally clear and comprehensive plan for assisting clients to increase their employment and/or income to maximize their ability to live independently.	
5 – Agency provided a detailed plan for assisting clients to increase their employment and/or income to maximize their ability to live independently.	
4 – Agency provided a moderately detailed plan for assisting clients to increase their employment and/or income to maximize their ability to live independently.	
3 – Agency provided a minimally acceptable plan for assisting clients to increase their employment and/or income to maximize their ability to live independently.	
2 – Agency provided some details, but an overall incomplete plan for assisting clients to increase their employment and/or income to maximize their ability to live independently.	
1 – Agency provided no substantive details and an incomplete plan for assisting clients to increase their employment and/or income to maximize their ability to live independently.	
0 – The agency did not answer or provide any relevant response to directly address the prompt.	

Timeliness

- A. Describe the plan for rapid implementation of the program – documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of activities for 60 days, 120 days, and 180 days after grant award. (6 points)

Scoring Criteria	Score (Check One)
6 – Agency provided an exceptionally clear and comprehensive plan and itemized schedule for rapidly implementing the program including how the project will be ready to begin housing the first program participant.	
5 – Agency provided a detailed plan and schedule for rapidly implementing the program including how the project will be ready to begin housing the first program participant.	
4 – Agency provided a moderately detailed plan and schedule for rapidly implementing the program including how the project will be ready to begin housing the first program participant.	
3 – Agency provided a minimally acceptable plan and schedule for rapidly implementing the program including how the project will be ready to begin housing the first program participant.	
2 – Agency provided some details, but an overall incomplete plan and schedule for rapidly implementing the program including how the project will be ready to begin housing the first program participant.	
1 – Agency provided no substantive details and an incomplete plan and schedule for rapidly implementing the program including how the project will be ready to begin housing the first program participant.	
0 – The agency did not answer or provide any relevant response to directly address the prompt.	

Points Summary

Total Points Possible: 46

Total Points: ____

Percentage: ____%

(Total Points/Total Points Possible)*100